

# APPLICATION FORM – AUTUMN 2010



Project number	
Received date	

(for use by the Svalbard Environmental Protection Fund)

SVALBARD ENVIRONMENTAL  
PROTECTION FUND

**Deadline for application 15.th of September 2010**

## 1. Brief information about the applicant and the project/initiative

Project name/title	
Name on applicant	
Organisation	
Description of the project/initiative	
Positive environmental effects	
Effects relevant for the environmental management of Svalbard	
Costs estimate	
Finance plan	
Sum applied	

## 2. Contact information

Address	
Postal code/town	
Responsible applicant	
Contact person	
E-mail address	
Telephone no./ Mobile no.	
Account no.	
Nationality	
Permanent resident of Svalbard	
Web-site	

## 3. Application category

Tick only one alternative in category 1. If the application is relevant for several categories, tick all that apply. In such case the categories must be ranged in order, i.e. category 1 is most important; category 2 is second most important etc.

		Cat. 1	Cat. 2	Cat. 3
A	Surveying and monitoring initiatives			
B	Management and maintenance			
C	Restoring environmental degradation			
D	Investigations studies proving factors influence on the environment			
E	Arrangement for taking care of the environment			
F	Cultural heritage initiatives			
G	Information and education initiatives			
H	Sustainable tourism			
I	Fish and game initiatives			
J	Recreational activities			
K	Other			

**4. Complementary description of the project/initiative, objectives and planned implementation**

(A complete description should be included as an appendix, max. 2 pages)


**5. Environmental effects/positive result of initiative/project**

The applicant **must** reply providing an outline of how the initiative/project will contribute to achieving the aims of the Svalbard Environmental Fund.


**6. Effects of the project relevant for the environmental management of Svalbard**

Scientific projects must describe how the results of the project can be useful for the professional administration.


**7. How will the results of the initiative/project be published and be used?**


**8. Previous initiatives within the same category or similar projects**


**9. Is the project an addition or continuation of existing or completed project?**

Scientific projects have to answer whether the project is new and unique project, or whether the project has a relationship to previously completed or ongoing projects.


**10. Competence, (technical and professional)**


**11. Co-operating partners involved the initiative/project**

Name/organisation	
Project name	

**12. Progress plan**

**Finance plan**

Start (month/year)		Total costs NOK from item 13 A	
End (month/year)		Application amount NOK from item 13 B	
Milestones			

\* Milestones for implementation for the project, dates for interim reports and dates for field work.

13. Budget

**A. Cost estimate (all figures in NOK)**

<b>Voluntary efforts<sup>1</sup></b>	Rate	Hours	Amount
Own efforts	200		
<b>Wages<sup>2</sup></b>	Rate	Hours	
<b>Hire of services</b> (tradesmen, consultants etc)			
<b>Sum hire of services</b>			
Materials costs			
Transport, freight of materials etc.			
Travel, transport, lodgings			
Other (specify)			
<b>Total costs</b>			

- 1) Voluntary work applies only to private efforts, voluntary associations/interest groups
- 2) Remuneration applies to applicants for which payment is included in the cost overview. Rates and total number of hours must be filled out.

**B. Finance plan**

<b>Voluntary efforts</b>	Rate	Hours	Amount
Own efforts	200		
<b>Capital</b>			
Own capital			
Organisation capital			
Value of own materials			
Loan (specify loan provider)			
<b>Sum capital</b>			
<b>Private subsidies</b>			
Grant			
Fund			
Sponsor (business)			
Private donations			
Other private sources			
<b>Sum private subsidies*</b>			
<b>Public subsidies</b>			
<b>Sum public subsidies</b>			
<b>Sum applied for to Svalbard Environmental Fund</b>			
<b>Total finance</b>			

\*) External contributions, loans or similar from other parties **must** be documented.

**14. Evaluation of the amount of subsidy**

What can be carried out with 50% of the subsidy applied for?	
What can be carried out with 75% of the subsidy applied for?	

**15. Application for subsidy has also been sent to or/and earlier sent to**

Recipient of application (name, address)	Status	Results	Amount

**16. Will the initiative/project contribute geographically localised environmental information for Svalbard?**


**17. Does the initiative/project have any possible negative environmental consequences?**


**18. Reasons for exemption of publication of the results of the initiative/project**


**19. Accounting and auditing to be carried out by**

Name	
Address	
Position	

**20. Appendixes**

No.

Map*	
Photographic documentation	
Overview map	
Site map	
Cost estimate/tenders tradesmen/consultants, ref. item 13A	
Copy of loan assurance ref. item 13 B	
Copy of letter of assurance of public or private subsidy, ref. item 13 B	
Project specification, ref. item 4	
Co-operation agreements	
Contracts	
Detailed description of construction work in connection with application for support for cultural heritage initiatives. This also includes maintenance work that does not require a permit according to the Svalbard Environmental Act	
Permits form the Governor of Svalbard, Longyearbyen Local Council and/or landowner	
Other	

\*) Obligatory appendix for initiatives/projects witch includes field work.

**21. Binding signature of applicant**

Date	Signature
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**VALID ONLY FOR APPLICATIONS THAT REQUIRE PERMITS**

Items A to G (incl.) below are to be completed by applicants that require permits from the regulating authority in regard to the Svalbard Environmental Act, or those that include field activities.

**A. Are necessary permits enclosed?**

<b>Yes</b>		<b>No</b>	
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**B. Geographical location/scope**


**C. Area plan status within the plan area**

Information must be included concerning the area plan status for the area in which the initiatives will be carried out.


**D. Does the initiative/project involve the following**

Tick box

Landing permit for helicopter	
Motorised transport	
Establishment of camp in the field	
Activity that may disturb wildlife	
Other	

**E. Protected areas**

Will the initiative/project be wholly or partially carried out in a protected area?

<b>No</b>	
<b>Yes</b>	
If 'yes' – state area	

**F. Landowner or registrant**


**G. Permits**

If any permits are required these must be attached to the application

No.

Permits in accordance with the Svalbard Environmental Protection Act and Regulations	
Permits from the planning authorities	
Permits from landowners	
Other permits	

All necessary permits from the Governor of Svalbard, Longyearbyen Local Council and/or landowner shall be enclosed.